

Memo



Date: February 23 , 2011
File: Waste Reduction
To: City Manager
From: Utility Services Manager
Subject: Landfill Tipping Fee Waiver for Non Profit Organizations Who Provide a Benefit to the Community by Recycling Materials.

Recommendation:

THAT Council receives, for information, the Report from the Utility Services Manager dated February 23, 2011 for the Landfill Tipping Fee Waiver for those Non Profit Organizations involved in the diversion of recyclable materials;

AND THAT Council adopts Council Policy No. 357, being Landfill Tipping Fee Waiver as outlined in the Report from the Utility Services Manager dated February 23, 2011.

Purpose:

Council is being asked to approve a Landfill Tipping Fee Waiver Policy for nonprofit organizations within Kelowna that demonstrate a benefit to the community by recycling materials that would otherwise become buried refuse at the Glenmore landfill.

Background:

The City recognizes the work of nonprofit organizations who receive materials that are not brought to the landfill, but are recycled back into the community for beneficial reuse. The City also recognizes the work of similar community groups and organizations that help to beautify our City and natural surroundings, by cleaning up litter and illegally dumped garbage on public lands. The current process for granting a waiver to nonprofit organizations that provide this type of service to the community is not consistent and for this reason staff has now completed a full review. Some organizations providing this type of service currently have a tipping fee waiver and others that provide similar services do not.

In order to better understand the services and the benefits that these types of organizations bring to the community, staff met with some of these groups, including Share, Kelowna Gospel Mission, Helping Hands, The Salvation Army and MCC Thrift Shop. During these visits it was very evident that without the services of these organizations and others offering similar services, reusable materials recycled back into the community as a result of their efforts, would otherwise likely be part of the regular waste stream arriving at the Glenmore Landfill for burial. One example of large volumes of goods received that offers reuse / recycle potential in the community is textiles. New programs have now been developed by the Waste Reduction Office such as the MCC Thrift Textile program that allow for many of these goods to be put back into circulation rather than being brought to the landfill for disposal.

Although the volume of non reusable materials from these groups represents a small portion of the total volume received at the landfill, staff is recommending that nonprofit organizations offering this service in the community be given the opportunity to apply for a landfill tipping fee waiver for that portion of their reusable waste stream that cannot be recycled. In many cases the amount of reusable

A handwritten signature in black ink, appearing to be the initials "AR" followed by a flourish.

material received by these organizations goes beyond the demand or “community uptake” for these types of goods. This left over material must then be disposed of by the organization receiving it by bringing it to the landfill where tipping fees currently apply. In these cases, a tipping fee waiver would be applied that recognizes the level of effort to recycle this type of material back into the community after having exhausted all other recycle opportunities in the community. These organizations could apply and be approved for a waiver based on the application criteria attached as well as confirmation that they have exhausted all recyclable / reuse program opportunities within the community by contacting the RDCO Waste Reduction Office. Also, that the exemption that they are applying for conforms to all solid waste management regulation bylaw criteria. Tipping fee exemptions would not apply to regular household garbage or curbside recyclable materials for these nonprofit organizations as set out in the Solid Waste Management Regulation Bylaw and would only be granted for the recycle / reuse portion of the waste stream that simply cannot be reused or put back into the community.

Approval of a tipping fee waiver could be granted by the Utility Services Manager based on the applicant meeting the waiver criteria and would only apply to those organizations within the City of Kelowna solid waste collection area. Organizations that provide similar services within the Regional District could make application to their respective Council or Board to request that a tipping fee waiver be approved.

If a waiver application is approved by the respective Council or Board based on the nonprofit applicant meeting the City of Kelowna waiver criteria, a request for waiver approval could then be made to the City and the corresponding tipping fee amount that would normally apply at the landfill would then be paid to the city from the respective community that granted the nonprofit organization the waiver.

Financial/Budgetary Considerations:

It is expected that this could cost the landfill in excess of \$50,000 in lost revenue annually.

Considerations not applicable to this report: N/A

Internal Circulation: N/A

Legal/Statutory Authority: N/A

Legal/Statutory Procedural Requirements: N/A

Existing Policy: N/A

Personnel Implications: N/A

External Agency/Public Comments: N/A

Community & Media Relations Comments: N/A

Alternate Recommendation: N/A

Submitted by:



D. Degen, Utility Services Manager

Approved for inclusion:



Joe Creron Director of Civic Operations

Cc John Vos, General Manager, Community Services
Carla Stephens, Director, Community and Media Relations



City of Kelowna
 1435 Water Street
 Kelowna, BC V1Y 1J4
 250 469-8500
 kelowna.ca

Council Policy

Landfill Tipping Fee Waiver

APPROVED @

RESOLUTION:
 REPLACING: N/A
 DATE OF LAST REVIEW:

A. PURPOSE

The City recognizes the work of nonprofit organizations who receive materials that are not brought to the landfill, but are recycled back into the community for beneficial reuse. The City also recognizes the work of similar community groups and organizations that help to beautify our City and natural surroundings by cleaning up litter and illegally dumped garbage on public lands.

The purpose of this policy is to provide:

- a) registered non-profit organizations within the City of Kelowna involved in charitable activities resulting in the diversion of recyclable materials from landfill disposal, an opportunity to receive a waiver of fees for those recyclable materials that they are unable to put back into the community; and
- b) organizations and community groups within the City of Kelowna planning a community clean up or beautification event on city property, an opportunity to apply for a tipping fee waiver.

B. POLICY GUIDELINES

1. General:
 - a) For organizations or businesses receiving a tipping fee waiver, all other landfill site criteria will apply for regular municipal garbage received at the landfill site.
2. Annual Waiver:
 - a) Non-profit organizations or businesses must be a registered nonprofit within the City of Kelowna and provide a service of redistributing goods for beneficial reuse in the community.
 - b) Materials that are considered Mandatory Residential Recyclable Material and / or Mandatory Landfill or Recycling Depot Recyclable materials as outlined in Solid Waste Management Regulation Bylaw No. 10106 will not be considered for any tipping fee waiver.
 - c) The organization or business must clearly demonstrate practice of due diligence to minimize the amount of reusable waste for discard through its business operation and/or by participation in community reuse event opportunities within the community by contacting the RDCO Waste Reduction Office. These practices will be confirmed through regular contact and site visits by solid waste and waste reduction office staff.
 - d) The benefits of the organization's program(s) must include measurable waste reduction and recycle components through reuse, recycle or repair.
 - e) Organizations must have proper fencing, signage and policy that prevent illegal dumping of non reusable material such as household garbage and mandatory recyclable material as outlined in the Solid Waste Management Regulation Bylaw No. 10106.

3. Event Waiver:

- a) All community clean up events must take place on public property within the City of Kelowna.
- b) Tipping fee waivers may also be granted to organizations, groups or businesses engaged in a community clean up event that picks up litter or illegally dumped garbage on public lands within the City of Kelowna.

4. APPLICATION PROCESS AND ADDITIONAL CONDITIONS:

- a) Complete the application form, Appendix A as attached to Policy No.357
- b) A tipping fee waiver will be issued by the Utility Services Manager if the terms of the policy are fully met.
- c) Approval will only be granted to those organizations within the City of Kelowna solid waste collection area.
- d) Fee waiver applications will require up to (4) weeks for processing. Please ensure the application is received by the Solid Waste Branch at least four (4) weeks prior to any event being held.
- e) Applicants possessing a valid tipping fee waiver may be subject to an annual site visit and facility review.
- f) All loads that receive a tipping fee waiver will be subject to an inspection at the Glenmore Landfill.

REASON FOR POLICY

To provide an opportunity to organizations within Kelowna to apply for a waiver on Landfill Tipping Fees in recognition of the demonstrated benefit to the community of their clean up efforts and recycling activities related to materials that would otherwise become buried refuse at the Glenmore Landfill.

LEGISLATIVE AUTHORITY

Council Resolution

PROCEDURE FOR IMPLEMENTATION

As outlined in the Policy



Utility Services
 1435 Water Street
 Kelowna, BC V1Y 1J4
 250 469-8500
 kelowna.ca

Landfill Tipping Fee Waiver Application

Council Policy 357 - Appendix A

APPLICANT INFORMATION

Forward your completed application to the attention of the Manager, Utility Services. Please allow up to four weeks to process this application.

Date: _____

Organization Name:	
Address:	
Phone:	Fax:
Email:	
Website:	

Contact:	
Title:	
Phone:	Email:
Has your organization applied for a waiver previously?	
<input type="checkbox"/> New Applicant <input type="checkbox"/> Previous Applicant	
Is your organization a registered non-profit society?	
<input type="checkbox"/> YES <input type="checkbox"/> NO	
If this is a Community Cleanup, what is the date of the event?	

GENERAL INFORMATION

Please complete in point form

- Describe the benefit of your organization to the community.
- Description of materials and estimated tonnage being applied for waiver status.

WASTE REDUCTION ACTIVITIES

Please complete in point form

- Outline the steps taken by your organization to maximize the recycle or reuse potential of materials received by your organization.
- Describe the steps that your organization has taken to minimize illegal dumping of material at your facility.
- Outline your waste reduction-focused activities and events, including location where these activities and events take place.